Preschool Prep Enrollment Packet Checklist

Please review, complete, and return all required forms.

INITIAL	✓	REQUIRED ENROLLMENT DOCUMENTS
_____	☐	1. Immunization Record
_____	☐	2. Preschool Prep Trial Contract
_____	☐	3. Parent Notification of Additional Children in Care
_____	☐	4. Affidavit Regarding Liability Insurance
_____	☐	5. Consent for Emergency Medical Treatment
_____	☐	6. Identification and Emergency Information (Child Care Center/Family Child Care Home)
_____	☐	7. Family Child Care Home Notification of Parent Rights
_____	☐	8. Preschool Prep Policies Handbook
_____	☐	9. Preschool Prep Acknowledgment of Policies
_____	☐	10. Preschool Prep Acceptance Form
_____	☐	11. Preschool Prep Enrollment Form
_____	☐	12. Preschool Prep Child Care Registration Form
_____	☐	13. Preschool Prep Permission to Pick Up Form
_____	☐	14. Preschool Prep Child Abuse & Neglect Policy
_____	☐	15. Preschool Prep Activity Authorization Form
_____	☐	16. Preschool Prep External Preparations Authorization Form
_____	☐	17. Preschool Prep Permission to Use Sunscreen
_____	☐	18. Preschool Prep Exclusion Policy
_____	☐	19. Preschool Prep Permission to Photograph Child
_____	☐	20. Allergy & Food Preference Information Form
_____	☐	21. Change in Schedule Request Form
_____	☐	22. Preschool Prep Scheduled Days and Hours of Care Form
_____	☐	23. Preschool Prep Child Care Closures (2026 & 2027)

OFFICE USE ONLY

Child's Name: _____

Enrollment Date: _____

Packet Received By: _____

Date Received: _____

Enrollment Complete: ☐ Yes ☐ No

Missing Documents: _____

_____

Director Signature: _____ **Date:** _____

Building Bright Futures, One Child at a Time!™

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