



EMPLOYMENT CONTRACT

IN-HOME CHILD CARE

This Employment Contract ("Contract") is made and entered into by and between **PreSchool Prep**, an in-home child care provider ("Employer"), and _____ ("Employee"). This Contract outlines the terms and conditions of employment for in-home child care services.

Employee Name: _____

Address: _____

Position/Title: _____

Date of Hire: _____

1. EMPLOYMENT

The Employer agrees to hire the Employee, and the Employee agrees to accept employment with **PreSchool Prep** as stated above.

2. JOB DUTIES

The Employee agrees to perform duties related to the care, safety, and supervision of children in the Employer's in-home child care program, which may include:

- Providing a safe, nurturing, and educational environment
- Supervising children and ensuring their well-being
- Planning and implementing age-appropriate activities
- Preparing meals and snacks
- Maintaining a clean and organized environment
- Communicating with parents/guardians
- Other duties as mutually agreed upon

A complete list of job duties will be provided separately and may be updated from time to time.

3. WORK SCHEDULE

Days of Work: _____

Hours of Work: _____

Schedule may be adjusted with prior notice and mutual agreement.

4. COMPENSATION

Pay Rate: \$ _____ per _____ (hour/week/salary)

Pay Period: _____

Payment Method: _____

Pay Date: _____

The Employer will provide pay stubs upon request.

5. BENEFITS

The Employee is an at-will employee and is not eligible for employer-provided benefits. Paid time off is not provided.

By signing below, both parties agree to the terms and conditions of this Employment Contract.

EMPLOYEE

Signature: _____

Printed Name: _____

Date: _____

6. CONFIDENTIALITY

The Employee agrees to keep confidential all information regarding the children, families, and **PreSchool Prep** business. This includes but is not limited to personal information, routines, schedules, and business operations.

7. TERMINATION

This is an at-will employment relationship. Either party may terminate this Contract at any time, with or without cause, with written notice.

- Employee: _____ day(s) notice
- Employer: _____ day(s) notice

8. HOUSEHOLD POLICIES

The Employee agrees to follow all household and child care policies established by the Employer, including but not limited to:

- Health and safety guidelines
- Discipline and behavior guidance
- Screen time and media use
- Meal and snack policies
- Communication with parents

A current copy of all policies will be provided.

9. ACKNOWLEDGMENT

The Employee acknowledges that they have read, understand, and agree to abide by this Contract, all policies of **PreSchool Prep**, and applicable state laws and regulations.

10. ENTIRE AGREEMENT

This Contract represents the entire agreement between both parties and supersedes all prior discussions or agreements. Any changes must be in writing and signed by both parties.

EMPLOYER (PreSchool Prep)

Signature: _____

Printed Name: _____

Date: _____